

THE BUS STOPS HERE



Safety Newsletter

January 3, 2025



SUFFOLK TRANSPORTATION SERVICE, INC

SUFFOLK BUS CORP.

SAFETY DEPARTMENT NEW YEARS MESSAGE: Your patience, kindness and detail to safety make a huge difference in the lives of the passengers we transport. We are grateful for the dedication you display every day!

INTRODUCING DAYFORCE: This Friday, January 3rd employees will be paid using our newly launched payroll & HR software, Dayforce. To assist with any unforeseen situations, the call center located at 1849 Pond Rd. will be open from 10am - 1pm, telephone number 631.319.8699. All employees are required to log in and update their State and Federal Tax Forms. If you have not updated your tax forms as of



December 30th, your tax elections have been defaulted to single no dependents. Updating your tax forms before Tuesday, January 7th, will be reflected in next week's paycheck.

JANUARY REFRESHER SCHEDULE: Classes are filling up quickly. You can register on My Parking Space, click on "MY CLASSES," click on "UPCOMING" and choose the class of your choice. **Please make sure you choose the CORRECT LOCATION - Saxon, 1780 Smithtown Ave (listed as 1849 Pond Rd) or Coram.** To be in compliance you must attend the full 2-hour class. It is courteous of your fellow employees and the instructor to be on time for the class.

January 8, 2025	Wednesday	5:30 PM	Coram
January 8, 2025	Wednesday	10:30 AM & 5:30 PM	1780 Smithtown Ave.
January 9, 2025	Thursday	5:30 PM	Coram
January 11, 2025	Saturday	9:00 AM	1780 Smithtown Ave.
January 13, 2025	Monday	5:30 PM	Saxon
January 14, 2025	Tuesday	5:30 PM	Coram
January 14, 2025	Tuesday	5:30 PM	1780 Smithtown Ave.

CDL PERMIT CLASS: Our CDL Permit Class is a great opportunity for our DAs, our families, and friends to learn more about our great Company. Our next two CDL permit classes will be held as follows:

January 4, 2025	Saturday	8AM-4PM	1780 Smithtown Ave.
January 18, 2025	Saturday	8AM-4PM	1780 Smithtown Ave.



This class is free, and everyone is welcome. To register, please email Karen Sheehan: ksheehan@suffolkbus.com and include your first and last name as well as your contact number. Remember, for a limited time we offer a \$1,000 bounty for every driver's referral and you will receive the referral bonus 60 days after they are assigned a bus route.

MEDICAL EXAMINER CERTIFICATES: All drivers should remember to always have in their wallet the Medical Examiner's Certificate issued to them when they had their last physical. You will be asked for this card when you report to Safety & Training for your 19A recertifications. You may also need to produce this to the police if involved in an accident.



This week's Facebook spotlight is Carmen Esteves-SBC Night Manager out of 1980 Pond Road Facility.

"Life's not about expecting, hoping and wishing, it's about doing, being and becoming."

