

THE BUS STOPS HERE



Safety Newsletter

December 6, 2024



SUFFOLK TRANSPORTATION SERVICE, INC

SUFFOLK BUS CORP.

WHAT IS DAYFORCE? We are excited to announce that we will be introducing a powerful HR & Payroll system - DAYFORCE. Dayforce will give employees access to relevant HR, payroll, and benefits information, anytime and anywhere. Information on downloading the mobile application and signing in will be provided via handouts next week. Support will be available through the 1849 Pond Rd Call Center as well as the Bay Shore and Coram Hiring Centers the week of December 16-20 from 10:00AM - 1:00PM and 5:00PM - 7:00PM.



ANNUAL HOLIDAY FOOD DRIVE: It is that time of the year again when we collect non-perishable food items for families in our community. Our food drive will run from Monday, 12/9, through Friday, 12/13. Please look for the bins in the driver's rooms. After the Thanksgiving holiday many food pantries are empty. You can help to restock the shelves and make the upcoming holidays bountiful. There is no better gift than to give to those in need.



SAVE THE DATE: We are bringing back our annual Mingle and Jingle holiday heroes! Please save the date:



Tuesday, December 17	11:00 - 1 PM at Harold Court
Wednesday, December 18	11:00 - 1 PM at Saxon Ave [includes 10 Moffitt, 31 Moffitt, 71 Moffitt]
Thursday, December 19	11:00 - 1 PM at 1780 Smithtown Ave [includes 1849 Pond Rd & 1980 Pond Rd]
Friday, December 20	11:00 - 1 PM at Coram [includes Selden, Medford & Setauket]

401k ENROLLMENT: Open enrollment for the 401k plan will begin on 12/1/24 for changes to take effect on 1/1/25. During open enrollment you can enroll in the 401k plan or change your contribution amount. This is also a good time to update your beneficiary which can be done through Empower's portal. We will be visiting the following locations on the days noted below for any questions or to assist in completing forms:

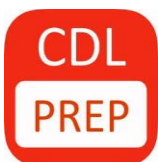
Wednesday, 12/11/24	1162 Old Town Road Coram Drivers Room	9:30 AM-1:00 PM
Friday, 12/13/24	1980 Pond Road Ronkonkoma Drivers Room	9:00 AM-5:00 PM

Please contact Jhanella Orellana jorellana@suffolkbus.com with any questions relating to your 401k or to make any changes during open enrollment. Forms can also be found on MPS as of 12/1/24.

LEFT HAND TURNS ARE YOUR ENEMY: Left hand turns are not your friend. They are our leading cause of accidents. When your route is created, our routing system attempts to avoid left hand turns. If your route has a left-hand turn without a controlling traffic device, let your supervisor know. We may be able to adjust the route for you. Even with a controlling traffic device you need to look at the far-left corner for a pedestrian that is waiting to cross. Never assume the other vehicle will stop at the STOP sign or light. Always expect the unexpected.



CDL PERMIT CLASS: Our CDL Permit Class is a great opportunity for our DAs, our families, and friends to learn more about our great Company. Our next CDL permit class will be held on Saturday, December 14, from 8:00AM to 4:00PM at 1780 Smithtown Ave, Ronkonkoma. This class is free, and everyone is welcome. To register, please email Karen Sheehan: ksheehan@suffolkbus.com and include your first and last name as well as your contact number. Remember, for a limited time we offer a \$1,000 bounty for every driver's referral and you will receive the referral bonus 60 days after they are assigned a bus route.



This week's Facebook spotlight is Robert Lopez, Facilities Manager.

"December is a time to reflect on the blessings of the past year and to embrace the opportunities of the coming one."

