

# THE BUS STOPS HERE



*Safety Newsletter*

December 30, 2022



SUFFOLK TRANSPORTATION SERVICE, INC

SUFFOLK BUS CORP.



**NEW ROUTING PROGRAM:** The new year brings a new routing program called **Bus Planner**. The new program provides GPS-like details for your lefts and rights. The route sheet gives suggested pick-up and drop-off times. Visit MPS to view and familiarize yourself with the new route sheet and lefts and rights. Click on Notifications, click on Forms, click on Bus Planner Route Sheet, and Bus Planner Lefts and Rights. If you have any questions, see your Supervisor.

**STAY HEALTHY:** As you gather to celebrate the holidays with family and friends, please be mindful to stay healthy. Washing your hands is the number one way to stop the spread of germs. In some instances, it may make sense to have a mask

handy. We hope you enjoy the holidays and for school bus employees, your well-deserved week off. For all STS employees, please note STS offices are open the week between Christmas and New Year's. If you are sick and unable to make it to work on 1/3/23, contact your Supervisor or Center prior to 1/3/23 so we can plan to meet service. Please make sure you speak to a live person. Also note you must be at work on 1/3/23 to be paid for the New Year holiday. Start 2023 off healthy and happy!

## **CALLING ALL PENGUINS:**

Please take care and caution while walking through the yards. Remember to take care exiting your bus or personal vehicle. Snow piles can melt during the day and the wet pavement will freeze overnight. When an employee slips and falls,

their first reaction is to blame it on the slippery conditions. Many employees navigate the slippery conditions without mishap. They do this by watching where they walk, walk carefully and slowly and wear proper footwear. They use three points of contact when getting on the bus and getting off the bus holding onto the handrail. Some even get off the bus walking backwards to better navigate. The consequences of not being careful and cautious can result in broken bones and a long recovery. Remember all trips, slips and falls are avoidable. Remember to **WALK LIKE A PENGUIN!!**

**HOLIDAY FOOD DRIVE:** A big thank you to all who donated food. We had an overabundance of donations that was distributed to families in need. Your generosity will help those in need to fill their pantries. Thank you!

**401K:** "The required ERISA 404 disclosure for 2022 is posted on My Parking Space; click on notifications, click on 401K information.

**FACEBOOK:** This week's spotlight is 2022...ring out the old and ring in the new!



*"The Book is called Opportunity  
and the first chapter is New Year's Day"*

